

## Week 6 – Term 3 – IB2 Class – “Combining 2 slides” Technique (New-1)

### Summary

- 1. Up to this point, you have learned 12 new vocabulary phrases for slides, graphs, charts, and diagrams for business.
  - Total: 12 key phrases
  - 2. However, from today, we are going to work on “extending” your English.
  - 3. So far, you have made 3 original slides from Set 1, 3 original slides from Set 2, and 3 original slides from Set 3.
  - Total: 9 original slides.
- 

### Example Script:

- Good morning. **I’d like to draw your attention to this slide.**
- This graph **illustrates the percentage of sales in China.**
- **This part represents *months*.....and.....this part represents *sales*.**
- As you can see, the sales in our products “**increased sharply**” at the end of last year.
- **This was due to the fact that** Bluetooth products were very popular worldwide.
- **Hence**, the sales of our Bluetooth headphones also increased.

### Next

- **Let me draw your attention to this diagram.**
  - **This diagram illustrates** the software problems we had last year.
  - **This part represents *number of bugs*.....and.....this part represents *location*.**
  - As you can see, the software problems in our products “**stabilized**” in 2012.
  - **This was due to the fact that** our quality control situation improved in Vietnam.
  - **As a result**, we were able to make more products in 2012.
  - **Are there any questions?**
- 

### **Assignment:**

- 1. First, from your 9 original slides, please select TWO slides and TWO scripts.
- 2. Then, combine your TWO scripts together.
- 3. Use the word “Next” to combine your two scripts.
- 4. Time limit: 5 minutes
- 5. Good luck!

### 3 - Step “Asking Questions Technique” for TWO slides

- **Step 1**: May I ask you a question?
- **Step 2**: Regarding your 1<sup>st</sup>/2<sup>nd</sup> (slide/graph/diagram/chart)

**+ I have a question regarding ....(topic)**

- **Step 3**: Asking Questions
  - → What/ Where/ When/ Why/ Which/ Who/ How/ Did you....?/ Can you tell me about...?/ What kind of....?/ When do you plan to ....?/ Have you already....?/ How many...? /How much....? /What do you think about....? / What’s your take on ....? / Have you....?/ Is....? / Why.....?/ Is there....?
- 

#### Sample Dialogue:

- Presenter: Are there any questions?
- Member: Yes. May I ask you a question?
- Presenter: Sure.
- Member: **Regarding your 2<sup>nd</sup> chart, I have a question regarding last year’s sales. **How much** did our company sell in 2015 in North America?**
- Presenter: First of all, last year was a good year for us. Actually, our company increased our sales 10 percent in North America. As a result, we sold over 45 million US dollars in 2015.
- Member: I see. Thank you.
- Presenter: **Does that answer your question?**
- Member: **Yes, it does.** Thank you.
- Presenter: My pleasure. Any other questions?

#### Homework:

- 1. Select TWO more slides and TWO scripts.
- 2. Then, **combine** your TWO scripts together.
- 3. You can use the word “Next” to combine your two scripts.
- 4. Bring your two slides and two scripts to class next week.
- 5. Good luck!