

Week 6 – Intensive Class 1 (IC1) – “Expressing Priority”

September 2015

- *In business, it is very important for you to be able to express your opinion about priority situations in business.*
- *However, it is also important to be able to discuss “priority situations” that relate to your job, project, or work situation.*
- *Today, you will learn **3** key phrases that NATIVE ENGLISH speakers like to use in business situations.*

Today’s Key Point: Expressing your opinion for “priority” situations

3 Key Question Phrases:

- **1. What do you think we should do?**
- **2. Do you have any solutions?**
- **3. What do you think is our top priority?**

3 Key Priority Phrases:

- **1. It’s really important that we...**
- **2. We really need to...**
- **3. From my point of view, our top priority is....**

Practice Time: Key Phrases and examples:

Examples:

Meeting Question #1: What do you think we should do?

- 1. *It's really important that we find the software bugs.*
- 2. *It's really important that we finish on time.*
- 3. *It's really important that we increase our customers.*

Examples:

Meeting Question #2: Do you have any solutions?

- 1. *We really need to change our brand image.*
- 2. *We really need to make exciting products.*
- 3. *We really need to improve our employee motivation.*

Examples:

Meeting Question #3: What do you think is our top priority?

- 1. *From my point of view, our top priority is making good products.*
- 2. *From my point of view, our top priority is to decrease our production cost.*
- 3. *From my point of view, our top priority is to change our company culture.*

Homework:

- Directions:
- 1. Today, you learned **3** key phrases to discuss "Priority" situations.
- 2. Make **3** original sentences using the **3** new key phrases about your job, work situation, or project.
- 3. Total: **9** original sentences
- 4. Printout your homework and bring it to class next week.
- 5. Good luck!