

# Term 1: May 2015 – IB2 Class Contents – Week 4

## Agenda

- 1. REVIEW: 3 KEY Business Phrases
  - 2. CHECK: Homework
  - 3. REVIEW: 5 REACTION Phrases
  - 4. REVIEW: 3 Speaking Mistake Phrases
  - 5. LEARN: 5 REASON Phrases (New)
  - 6. LEARN: 21 Business Vocabulary
  - 7. Homework Assignment
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## LET'S REVIEW: THREE NEW BUSINESS PHRASES

- 1. We need to....
- 2. We really need to .....
- 3. It's very important that we....
- Examples:
  - 1. **We need to** improve our wireless system.
  - 2. **We really need to** decrease our production cost.
  - 3. **It's very important that we** increase our customers in Japan.

## REVIEW: For Speaking mistakes

- When you make a speaking mistake say:
  - 1. *Excuse me.*
  - 2. *Let me start again.*
  - 3. *Excuse me. Let me start again.*

## REVIEW: Common Reactions

- FIVE COMMON REACTIONS
- 1. I agree. (+ comment or question)
- 2. I'm afraid I disagree. (+ comment or question)
- 3. I see. (+ comment or question)
- 4. I'm sorry. Could you repeat that, please?
- 5. Excuse me. What does ..... mean?
- Never say:
- *Eh? / Hai? / Ha? / What?*

## CHECKED: Homework:

- 1. Think about your **job, project, or company**.
- 2. Then, make SIX original opinions using today's three key business phrases.
- 1. **We need to....(2)**
- 2. **We really need to ..... (2)**
- 3. **It's very important that we.... (2)**
- Total: 6 original sentences

## EXAMPLE TEMPLATE for Pair Work:

- A: **We need to.....That's my opinion.**
- B: **I agree.** + Comments or questions
- (Change Parts)
- B: **It's very important that we....That's my opinion.**
- A: **I see.** + Comments or questions

## Let's REVIEW: Business reason phrases

- FIVE Business phrases:
- 1. simply because...
- 2. mainly because....
- 3. basically because....
- 4. primarily because....
- 5. for the very fact that....

## Let's LEARN: FIVE Business reason phrases

- 1. The reason **why is**....
- 2. The **main** reason **is**...
- 3. This is **because**....
- 4. **One** reason **is**....
- 5. ....for the **simple** fact that....
- Note: Stretch the **BLUE** colored words to emphasize your English.

### Examples:

- 1. We **need** to improve our wireless system. **The reason why is** our wireless system has some bugs.
- 2. We **really** need to decrease our production cost. **The main reason is** our company is losing money.
- 3. It's **very** important that we increase our customers in Japan. **This is because** we need to sell more products in Japan.
- 4. From **my** perspective, our new product will be popular. **One reason is** our product has many good features.
- 5. The way **I** see it, studying English is important **for the simple fact that** our meetings are in English.

## Now, let's learn 21 Business Vocabulary!

List 1	List 2	List 3
1. improve	1. change	1. modify
2. upgrade	2. fix	2. communicate
3. discuss	3. evaluate	3. research
4. clarify	4. distinguish	4. separate
5. hire	5. inform	5. notify
6. analyze	6. innovate	6. re-evaluate
7. concentrate on	7. revise	7. edit

### Homework:

- Today's Technique:
- Key Business phrase + Key vocabulary + main point + Business Reason
- Examples:
- 1. We really need to improve our products. The reason why is many other companies have more exciting products.
- 2. It's very important that we hire more software engineers for the simple fact that we don't have enough manpower.
- 3. We need to evaluate our software. One reason is our software has too many bugs.
- Homework: Make 5 original sentences.

----- End of Lesson -----