

Week 3 – Term 3 – IB2 Class: 3 Three New Visual Phrases

- **Key Phrase #1: Getting Audience's Attention**
 - → "I'd like to draw your attention to this slide/graph/diagram/chart."
 - **Means: "Please look at this slide/graph/diagram/chart."**
 - **Key Phrase #2: Explaining Parts**
 - → This part represents.....and this part represents.....
 - **Key Phrase #3: Asking for Questions**
 - → Are there any questions? / Do you have any questions? Any other questions?
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Example Script:

Step 1:

- "I'd like to draw your attention to this slide/graph/diagram/chart."

Step 2:

- This chart shows the sales of our products at the beginning of May 2015.
- **This part represents "months".....and this part represents "sales in Japan."**
- As you can see from this chart, our sales last year **remained steady**.
- **This was primarily caused by** many companies launching new products.
- **As a result**, our profits did not increase in Japan.

Step 3:

- Are there any questions? / Do you have any questions? Any other questions?

Asking Questions Technique

Step 1:

- → May I ask you a question? / Can I ask you another question?

Step 2:

- → Regarding(Topic)

Step 3: Asking Questions

- → What/ Where/ When/ Why/ Which/ Who/ How/ Did you...?/ Have you....?
Can you tell me about...?/ What kind of....?/ When do you plan to?/ Have you
already....? / How many...? / How much....? What do you think about....? /
What's your take on? / Have you....?
 - **Note:** After you receive your answer, say: **I see. Thank you.**
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