

Week 2 – Term 1 – May 2016 – Class Contents – **ADVANCED** Class

Agenda

- 1. **WARM-UP**: Business Update of Job
 - 2. **REVIEW**: Business Opinion Phrases
 - 3. **LEARN**: 3 “Counter” Phrases
 - 4. **ACTIVITY**: “Discussion” Practice
 - 5. Homework Assignment
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WARM-UP: Teleconference/Meeting Simulation

- Your client says:
- **Client**: *Can you give us an update on your job situation?*
- **You**: *Regarding my job situation, currently, I am*
- *In addition, I...*
- *Finally, I....*
- **Ending**:
- *That’s an update on my current job situation.*
- Now, **write down about your job situation.**
- Time limit: **10** minutes

Today’s TARGET

- Be able to say your opinion in less than 5 seconds!
- → **Think and respond!**

Pinpointing Phrases:

Here are **3** GOOD phrases to use to specify a certain topic:

- 1. **Regarding**....(topic)
- 2. **With regard to**...(topic)
- 3. **As for**....(topic)

Business Speaking Technique:

- **Pinpoint** phrase + **Opinion** phrase

REVIEW: Business Opinion Phrases

- 1. My take is....
- 2. From my point of view, ...
- 3. The way I see it, ...
- 4. It seems to me that....
- 5. I tend to believe....
- **Impact Speaking Technique:**
- → Stretch: **I, my, and me**

- 6. From my perspective,
- 7. In my opinion, ...
- 8. From my experience,
- 9. From my stand point,
- 10. From my viewpoint,
- **Impact Speaking Technique:**
- → Stretch: **I, my, and me**

Gave: Week 2 Class Handout Paper

Week 2 - Term 1 - June 2016 “Exchanging Opinions Examples”

3 Business Question Techniques:

1. What’s your take on....(topic)?
 2. What do you think about.....(topic)?
 3. What’s your opinion regarding....(topic)?
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ANALYZE: Let’s look at some “simulation conversations.”

Simulation 1: Topic: Yokohama

- **A:** What’s your take on Yokohama?
- **B:** My take is there are many interesting places in Yokohama. In addition, Yokohama has many good restaurants **simply because** Yokohama is an international city. **For example**, there are a lot of good restaurants in China Town. **That’s my take.** What do you think about Yokohama?
- **A:** From my point of view, Yokohama....

Simulation 2: Topic: Our company

- **B:** What do you think about our company?
- **A:** From my perspective, our company is good **primarily because** we have a wide variety of audio and visual products. **For instance**, our headphones and speakers are very popular. **That’s my opinion.** What do you think about our company?
- **B:** The way I see it, our company....

Simulation 3: Topic: Our Current Situation

- **A:** What's your opinion regarding our current situation?
- **B:** I tend to believe our current situation is very serious for the very fact that this year we found many problems at our Vietnam factory. **Case in point**, last week we found five quality control problems. **That's my opinion**. What do you think about our current situation?
- **A:** From my viewpoint, our current situation.....

Key Phrases to expand your English

"BUSINESS REASON" Phrases:

Basic type: "because"

→ Business REASON Types:

1. simply because
2. mainly because
3. primarily because
4. for the very fact that (→ means "because")
5. for the simple fact that (→ means "because")

Note: from this term, try to use only #3, 4, and 5 in your conversations.

"EXAMPLE" Phrases:

Basic Type:

- 1. For example
- 2. For instance

BUSINESS Type:

- 3. Case in point,
- 4. One example is
- 5. A good example is
- **Note:** from this term, try to use only #3, 4, and 5 in your conversations.

3 “COUNTER” Phrases:

Question: What if you don't understand what the speaker is saying?

- 1. If you want your partner to **REPEAT**, say:
 - “*Excuse me, could you repeat that, please?*”
 - **NG:** What? Huh? Eh? Hai?
- 2. If you want your partner to **speak more SLOWLY** say:
 - “*Excuse me, could you speak a little slower, please?*”
- 3. If **you DON'T UNDERSTAND**, say:
 - “*Excuse me, what doesmean?*” Ex. Excuse me, what does “**proposal**” mean?

CHECKED: HOMEWORK

- Directions:
 1. Write down **10** opinions about **10** topics. (Any topic is okay.)
 2. Be prepared to present your data several times next week.
 3. So, please practice and make your speaking smooth before you come to class next week.
- Good luck!

HOMEWORK CHECKLIST:

- In your homework data, for each of your opinions, do you have:
 - ✓ Details
 - ✓ Reasons
 - ✓ Examples
 - ✓ Ending sentence

Discussion Activity: Students presented own homework data with a partner.

Today's SPEAKING PROCESS: Simulation #1

- A: My topic is **Japan**.
- B: What do you think about **Japan**?
- A: From my point of view, → That's my opinion. What do you think about **Japan**?
- B: My take is **Japan** ... → That's my opinion.
- (Then, change roles.)

Today's SPEAKING PROCESS: Simulation #2 (Change roles)

- B: My topic is **Smart Phones**.
- A: What's your take on **Smart Phones**?
- B: In my opinion, → That's my opinion. What do you think about **Smart Phones**?
- A: The way I see it, **Smart Phones** ... → That's my opinion.
- (Then, change roles.)

KEY ADVICE:

- 1. Now, let's share and exchange your data with a partner.
- Make sure you:
 1. Speak **CLEARLY**
 2. **STRETCH** Key Words
 3. Speak with a **CLEAR** voice and good **VOLUME**.
- Good luck!
- Now, let's exchange your data with a partner!

HOMEWORK:

- For next week, use your **SAME** homework data. Check your homework data and make sure you include **SIX** points for each opinion:
 - ✓ 1. Pinpoint and Opinion phrase
 - ✓ 2. Details
 - ✓ 3. Reasons
 - ✓ 4. Examples
 - ✓ 5. Ending sentence
 - ✓ 6. "Throw back" partner sentence:
 - ✓ Ex. What do you think about....(topic) ?

NOTE: Please **TYPE** and **PRINTOUT** your homework and bring it to class.