

Term 1: May 2015 - IB1 Class Contents – Week 1

Agenda

- 1. Explain the Term Schedule
 - 2. Student Introductions
 - 3. Explain the English Class Homepage
 - 4. Pre-Test (Email Contents Level Check)
 - 5. **LEARN:** 3 – Step Email FORMAT
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Term Schedule:

Duration: 9 weeks

Dates: May 26th – July 24th

Number of class meetings: 9

Your target: Come to 9 class meetings

Teacher Introduction:

- **Name:**
- Gilbert C. Espineli, MBA
- **Nationality:**
- American
- **Hometown:**
- San Diego, California
- **Time in Japan:** Over 15 years
- **Hobbies:**
- Singing, Movies, Karate, Gospel music, playing the piano, making movies

Student Introductions:

Example:

1. Hello. My name is(First/Last)
2. My hometown is(Place)
3. I work in the(Job place)
4. In my free time, I like to(Hobbies)
5. In this class, I want to learn.....

Ending:

Thank you.

Time limit: 5 minutes

Now, let's present your self introduction.

ANNOUNCEMENT:

- **New Business English Class Homepage:**
- **Details:**
 1. Available: on PC or Smartphone
 2. Available: 24 hours a day and 7 days a week
 3. You can check and download documents from site
 4. You can study: Listening, vocabulary, grammar, TOEIC, speaking, pronunciation, reading, videos
 5. Homepage link: businessenglishclass.weebly.com

Homework:

1. Access Business Class Homepage and try some contents.

Homepage link: businessenglishclass.weebly.com

2. DOWNLOAD the document: Classroom English Phrases 2015 to your computer.